

**Edmonton Law Libraries Association
Minutes of the Annual General Meeting (2012-2013)**

June 26, 2013

Attended by 21 members

Chair: Andrea Zielinski

Secretary: Laura Lemmens

Meeting called to order at

REPORT from the Chair {Andrea Zielinski}

This year bring to a close my two terms as Chair. It has been a pleasure to serve as Chair the last four years and I have enjoyed it immensely! I want to thank Laura Lemmens, Christine Press {Watson}, Amber McIver, Sylvia Martin and Davyd Atwood for all of their hard work over the last four years!

I also want to thank Shaunna Mireau, Jane Cavanagh, Julie Olson and Jane Symons for organizing this year's Head Start {Finding the Law} program.

Lastly, I want to thank the membership for allowing me to serve as Chair, it has been a wonderful experience!

We have donated money to the following organizations:

1. U of A – SLIS – Forum for Information Professionals Conference - **\$100.00**

REPORT from the Secretary-Treasurer {Laura Lemmens}

Membership & Events

Members – 48 members down from last year {55 last year}

Events held this year – 6 Events {10 last year}

General Account funds

Membership & Event fees \$2,200 {last year 4,020.00} = less events plus less members

Sponsored SLIS Forum for Information Professionals - \$100.00

Finding the Law Account funds

Registrants – 42 Registrants = \$2,950 {35 = \$1,960}

Costs - \$2,347.86 {\$1,175.09 last year}

Transfer of \$1,000.00 to ELLA General Account due to low funds.

Thank you to the ELLA Executive members, Head Start {Finding the Law} Committee members, Jane Symons as ELLA Auditor and to the members for making this such a successful year!

There were no questions regarding the Chair's or Secretary/Treasurer's Reports.

REPORT from the Head Start Organizer {Shaunna Mireau}

Head Start was successful with a few issues. The evaluation forms were almost all positive. The catering was more expensive this year.

There was a discussion regarding Head Start and funding regarding Head Start and ELLA. There was a discussion regarding whether the purpose of Head Start was to make some money or to break even. As well, whether the registration fee should be increased to \$80.00.

ELLA sponsorship monies are becoming smaller and also ELLA membership may be shrinking.

ELLA could not provide lunch for events held at noon. Some members would like to have a lunch and some are happy not to have lunch provided.

The fee structure could be changed for Head Start. The new Executive will review and make a decision regarding fees for ELLA dues and events and Head Start Registration. Some scenarios will be presented and members will be asked for their comments.

REPORT from the Webmaster {Amber McIver}

There was no Report from Amber. Andrea may review the website/website software this summer or look at a Content Management System {SMS}.

Grant Kaylor from the Weir Law Library spoke regarding changes at the University of Alberta Libraries and Weir Law Library. Law Collection will be closed for the summer except for those with access cards. Access to the collection and Reference at Weir will be by appointment only. If you are requesting materials please select another library as your pick up location. Reference Service for the Weir Collection will be provided by HSS/Rutherford Reference staff.

U of A Libraries Budget cuts for this year will be 5% for monographs and 9% for serials.

Rick Leech is retiring at the end of the year.

ELECTIONS

Gina Linden's name has been put forward for ELLA Secretary Treasurer

Julie Olson's name has been put forward for ELLA Member-at-Large

Melissa Hathaway's name has been put forward for ELLA Webmaster

ELLA Executive will send out an email to the membership and the Election and Voting will be left until the fall.

Someone will draft a Resolution and send it to the Secretary/Treasurer, Laura Lemmens, to send out to the Membership. Josette McEachern will draft a Resolution, have it vetted and it will be send out by Laura. Elections will be in September 2013.

Jane Symons will again be the ELLA Auditor for the fiscal year September 2012 to August 2013.

Rick Leech made a Resolution to thank the outgoing ELLA Executive.

The ELLA Annual General Meeting adjourned at 1:15 p.m.